

BAYTEX

ENERGY LTD.

Hello contacts and colleagues:

Given the state of the Global Covid-19 Pandemic declared by the WHO on March 11, 2020, the declaration of a State of Emergency by the City of Calgary soon thereafter, and Alberta declaring a Public Health Emergency on March 17, 2020, we are not certain about the days ahead and our ability to work physically in the office.

In light of these unprecedented times, we ask that all time sensitive notices, including: Independent Operations Notices, Abandonment Notices, Non-Productivity Notices, Continuations, Expiry Notices, Offset Notices, AFEs, and other similar time sensitive notices, including all surface and easement type notices be sent **via email** to your usual contact at Baytex Energy Ltd., **as well as** a common Inbox: Land.Notices@baytexenergy.com.

We also ask that for all time sensitive Joint Venture type notices, including: Mail Ballots, AFEs, exhibit updates, new contracts, contract terminations and other similar time sensitive notices be sent **via email** to your usual contact at Baytex Energy Ltd., **as well as** a common Inbox: JVRequests@baytexenergy.com

This is to ensure that if our office is abruptly locked down due to a decision by our Management Team, Building Manager, or the City of Calgary, that we can still respond to notices in a timely manner. We would also like to ensure that if any given individual is isolated or taken ill, that our general email inbox is the main notices inbox for the receipt of any time sensitive material.

We thank you for your understanding and hope that you stay safe and healthy.

Sincerely,

Tania Dunlop
Manager, Contracts and Land Administration

March 25, 2020