



Regulatory & Environmental Technician Full-time, Calgary, Alberta

Baytex has an exciting opportunity for a Regulatory & Environmental Technician based out of Calgary, Alberta. The position will report to the Manager, Regulatory & Environment, and support the Regulatory and Environmental team's activities in both Saskatchewan and Alberta.

The successful candidate will proactively work with all business units, field operations, and environmental consultants to support regulatory, compliance, and asset retirement activities. This position requires an energetic, organized, and engaged individual who is willing to learn and grow to meet the evolving technical needs of the role.

Responsibilities:

- Support Reclamation Coordinators (AFE generation, budget tracking, invoicing, collaboration with Land Dept.).
- Support regulatory initiatives (internal compliance reviews, AER / MER audits, interpretation of regulations).
- Acquisition and divestiture due diligence (reviewing government databases for information material to the transaction).
- Prepare, analyze and distribute site inspection statistics.
- Manage the team's IRIS, DDS and OneStop requirements.
- Work with the Manager to ensure corporate regulatory reports are completed and submitted on time.
- Manage special projects (Orphan Well Closure and Abandonment Orders, Foothills Stream Crossing Partnership, SiteView upgrades etc.).
- Work with stakeholders and regulators to promote Baytex's interests in relation to our regulatory and environmental programs.

Qualifications:

- Desirable: degree or technical diploma in an environmental discipline.
- Desirable: 2+ years of experience in a regulatory or environmental role in the upstream oil & gas industry.
- Competency with SiteView, DDS, IRIS and OneStop.
- Must have a working understanding of the standard suite of Microsoft software.
- Not required but beneficial: GeoScout, AbaData.
- Valid driver's license and commitment to safety.

Key Attributes:

- Self-motivated and detail-oriented.
- Proactive approach to finding solutions with an ability to take initiative.
- Positive attitude, eager to embrace challenges in a team environment.
- Demonstrated organizational skills.
- Ability to write formal correspondence (i.e. communication to regulators).

If you are interested in applying for this position, please submit your resume clearly indicating the job title and job code by February 10, 2023, to resumes@baytexenergy.com

Job Code: VP002-1

Why choose Baytex:

- Because we Care about our people and their success
- We have an exciting flexible work program called Bayflex
- We support training and professional development to help advance your career
- Competitive compensation, bonus and incentive award programs
- Comprehensive benefits package, including a Flex Spending Account
- Generous employer-matched savings plan
- Vacation, flex, and designated office closure days