Field Data Analyst, Full-time, Calgary, Alberta

Baytex Energy Corp. is an energy company with headquarters based in Calgary, Alberta and offices in Houston, Texas. The company is engaged in the acquisition, development, and production of crude oil and natural gas in the Western Canadian Sedimentary Basin and in the Eagle Ford in the United States. Baytex's common shares are traded on the New York Stock Exchange and the Toronto Stock Exchange under the symbol BTE.

Baytex Energy invests in its staff, offering competitive health and wellness programs in addition to a flexible work environment that provides employees with the opportunity for office and remote work.

Role Description

We are seeking a motivated and detail-oriented **Field Data Analyst** to join the Sustainability and Business Intelligence team. As a ProdView system administrator, they will support field operations with day-to-day troubleshooting and operations with production data analytics. The ideal candidate will have strong technical and soft skills with the ability to provide high quality field data administration and reporting services.

Key Responsibilities

- **Field Data Capture Program Administrator:**
  Configure, maintain and provide end-user support for our Field Data Capture system – ProdView. Work with office and field staff to ensure accurate volumetric reporting for production and sales volumes.

- **Oil & Gas Sampling Coordination:**
  Coordinating and administering oil and gas sample scheduling, validation, and distribution processes to ensure compliance with both internal processes, and external Alberta and Saskatchewan regulatory protocols. System administration of ProTrend application and involvement in sample integration activities to meters.

- **Field Data Collection & Analysis:**
  Gather, process, and analyze operational and performance data from field operations to support data-based decision making.

- **Data Integrity & Quality Control:**
  Ensure accuracy, consistency, and timeliness of data from field operations. Conduct quality checks on data collection methods and sources to ensure the reliability of reports and insights.

- **Business Intelligence & Reporting:**
  Utilize Power BI and other business intelligence tools to create detailed reports, dashboards, and visualizations that aid in decision-making processes.

- **Collaboration with Cross-functional Teams:**
  Work closely and build strong partnerships with field operations, engineering, production accounting, sustainability and information services teams to ensure alignment of field data analysis with business objectives.

- **Continuous Improvement:**
  Identify opportunities to enhance data collection methods, streamline reporting processes, and improve the overall operations analytics framework.

Required Skills and Qualifications
- Post secondary education in a related field.
- Ideally 10 years of related experience within the oil & gas industry including working knowledge of ProdView for field data capture.
- Experience with Microsoft Excel, PowerBI and SQL
- Previous involvement in administrating, implementing or supporting field data capture systems is an asset.
- Experience with using and analyzing ProTrend, Petrinex, PVR and Prodman data sets.
- A self-starter with a results-oriented work style.
- Strong customer service and problem-solving skills with a commitment to providing a positive user experience.
- Clear and concise verbal and written communication including providing user training
- Strong analytical skills with an ability to interpret complex datasets to generate actionable insights.
- Ability to work both independently and collaboratively in a hybrid team environment.

Interested and qualified applicants may submit their resume in confidence to: resumes@baytexenergy.com.

Closing date: June 30, 2025

Baytex Energy thanks all applicants for their interest; however, only candidates chosen for an interview will be contacted.