



Joint Venture Accountant – Contract Position – 6-month term

Baytex is hiring an experienced Joint Venture Accountant to join our team.

Key Responsibilities:

- Joint Interest Billings
- Verify and record incoming Joint Interest Billings
- Verify and record royalty income and manual invoices
- Use CS Explorer and Petrinex to validate costs
- Communicate with Operators on billing issues
- Correspond with the Land department and field staff, as required
- Participate in the preparation of the reconciliation of accounts and cheque requests monthly
- Payout statements
- Other projects as assigned

Qualifications:

- Minimum 5 years of oil and gas accounting experience
- EnergyLink experience required
- Strong verbal and written communication skills
- CAPP certificate would be an asset
- Accounting diploma or degree would be an asset

If you are interested in applying for this position, please submit your resume indicating the job title and job code KP001-3 by June 30, 2022, to resumes@baytexenergy.com